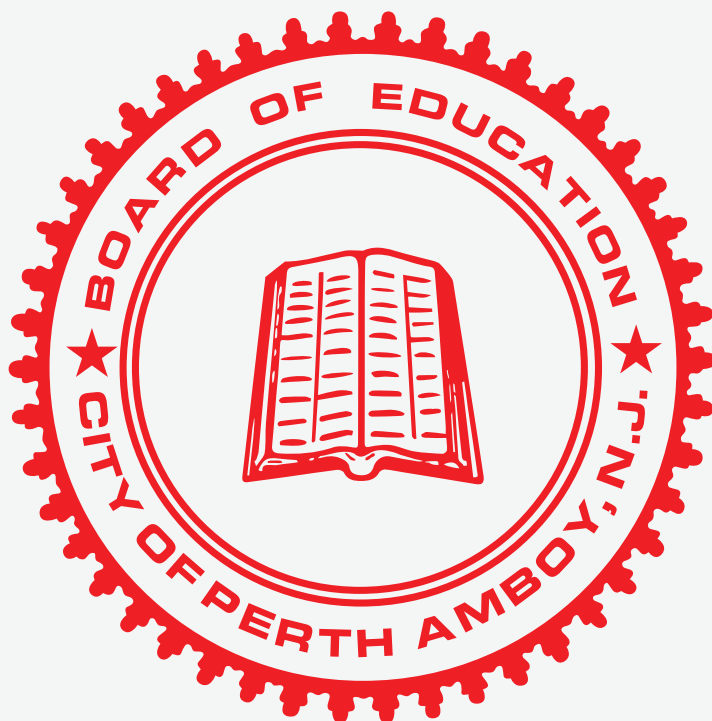


**2020 - 2021**

**CODE OF STUDENT CONDUCT**

— GRADES K - 12 —



**PERTH AMBOY PUBLIC SCHOOLS**

**BOARD OF EDUCATION**

178 BARRACKS STREET  
PERTH AMBOY, NEW JERSEY 08861

[WWW.PAPS.NET](http://WWW.PAPS.NET)



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## PURPOSE

The Perth Amboy Public Schools (PAPS) Code of Student Conduct was developed with the goal of providing a fair, equitable, and understandable policy for student conduct and behavior expectations whose ultimate intent is to provide equal access to a wide range of supports that promote positive behavior, help students develop self-regulation, and nurture positive social-emotional interactions among all members of the school community. It is the expectation that this document will establish common guidelines, set protocols, institute procedures, and foster supportive practices that will best support students and allow them access to an education system that is a safe, secure, civil, and caring environment.

The PAPS Code of Student Conduct shall be applied without regard to race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability or by any other distinguishing characteristic. The Code of Student Conduct also applies to all students at all times, on all Perth Amboy Public Schools property, buildings, buses and grounds. It also extends to all school-related, or district sponsored activities, including, but not limited to, school field trips and school sporting events, regardless if these activities are held on school property or at off-district locations.

In accordance with the New Jersey State Department of Education and the requirements of N.J.A.C. 6A:16-7.1, the Code of Student Conduct shall:

- Foster the health, safety and social and emotional well-being of students.
- Support the establishment and maintenance of civil, safe, secure, supportive and disciplined school environments conducive to learning.
- Promote achievement at high academic levels.
- Prevent the occurrence of problem behaviors.
- Establish parameters for the Behavioral Supports and remediation of student problem behaviors at all stages of identification.
- Establish parameters for school responses to violations of the Code of Student Conduct that take into account, at least, severity of behaviors, ages of student offenders and students' histories of inappropriate behaviors, in accordance with N.J.A.C. 6A:16-7.2 through 5 and 7.6.

## STUDENT RIGHTS

1. An appropriate public education;
2. Advance notice of behaviors that result in suspensions and expulsions;
3. Education that supports students' development into productive citizens;
4. Attendance in safe and secure school environments;
5. Attendance at school irrespective of students' marriage, pregnancy or parenthood;
6. Freedom from unreasonable searches and seizures;
7. Due process appeal procedures consistent with Board policy, including the right to be informed of, respond to, and appeal any disciplinary action taken.
8. Parent notification consistent with the policies and procedures set forth in N.J.A.C. 6A:16-6.2(b)3 and N.J.A.C. 6A:16-7.2 through 7.8; and
9. The Protection of their records and information consistent with: The Family Educational Rights and Privacy Act; the Health Insurance Portability and Accountability Act; and other Federal and State statutes and regulations.



## STUDENT RESPONSIBILITIES

1. Come to school on time prepared and ready to learn each day.
2. Respect self, others, and their property.
3. Plan for the future and,
4. Ask for help when needed

## BELIEFS

The PAPS Code of Student Conduct is based on the following beliefs about children, learning, and behavior:

1. All students are capable of achieving high levels of success with the proper guidance and support.
2. Each student is unique and each student may need differentiated attention and supports to help them achieve at high levels, succeed academically, and behave responsibly.
3. Behavioral Responses and Behavioral Supports enable students to self-regulate, self-reflect, problem solve, make amends, learn new behaviors, and restore their good standing.
4. Effective Behavior Management occurs when the teacher and student interact together, talk to each other build rapport and develop trust. When this happens, most problems can be solved within the classroom.
5. Parents/Guardians are partners with the school and will be made aware of issues in need of resolution when appropriate and are encouraged to share any situations that may affect a child's behavior or general academic performance.

## PROVISIONS FOR STUDENTS WITH A DISABILITY

Additional steps pursuant to N.J.A.C. 6A:14 must be taken when students with disabilities, including those with IEP's and Section 504 Plans, are disciplined.

Administrators and/or designee shall review our students' 504 Plans, Individual Education Plans (IEPs), and/or Behavioral Plans; and, consult with the Director of Special Services or designee or with the Director of School Counseling & Related Services before applying the Student Code of Conduct as prescribed in this document.

## STUDENT ATTENDANCE

In accordance with district policy (5200) and state policy (NJ18A:38-25) school administrators have an obligation under state law to enforce compulsory school attendance. Truancy and chronic absenteeism will also be addressed accordingly.

If a student in any grade engages in behavior detrimental to the wellbeing of the school and/or in pervasive or serious aggressive acts that cause injury or threaten the safety or security of others, or engage in prohibited or illegal acts, the Superintendent or his Designee can determine the most appropriate Behavioral Support and issue further consequences, including an out-of-school suspension or expulsion.



## LEVELED BEHAVIORS AND RESPONSES

### Level I Behaviors

- Defiant Conduct
- Disrupting the Educational Process
- Dress Code Violation
- Face Coverings & Social Distancing
- Forgery or False Identity or Plagiarism
- Inappropriate Objects (Not Requiring Police Notification)
- Lateness or Tardiness
- Prohibited Use of an Electronic Device (Not Requiring Police Notification)
- Technology Related Misconduct (Not Requiring Police Notification)

### Level II Behaviors

- Cutting Class
- Damage to Property
- Defiant Conduct (Chronic/Severe)
- Disruption of the Educational Process (Chronic/Severe)
- Fighting (Minor Physical Injury)
- HIB (Confirmed)
- Inappropriate Objects (Requiring Police Notification)
- Lateness or Tardiness (Chronic/Severe)
- Leaving School Grounds
- Pornographic/Obscene Materials
- Prohibited Substance Tobacco / Vaping/ Electronic Smoking Devices
- Prohibited Use of an Electronic Device (Requiring Police Notification)
- Prohibited Substance Use (Confirmed/Refused Exam)
- Technology Related Misconduct/ Computer Trespass (Requiring Police Notification)
- Theft
- Threat/Simple
- Trespass

### Level III Behaviors

- Arson
- Assault (Student or District Personnel)
- Damage to Property (Chronic/Severe)
- False Public Alarm/Bomb Threat
- Fighting (Major Physical Injury)
- Fireworks/Chemicals
- Gang Related Misbehavior
- HIB (Confirmed – Chronic/Severe)
- Kidnapping
- Prohibited Substance Possession
- Prohibited Substance Sale or Distribution
- Robbery/Extortion
- Sexual Assault
- Sexual Contact
- Theft (Chronic/Severe)
- Threat/Criminal
- Weapons (Possession, Use, or Sale/Distribution)

### Level I Responses

- Parent/Guardian Contact
- Conference with Administrator
- Verbal Warning
- Confiscation
- Detention
- Loss of Privileges

### Level II Responses

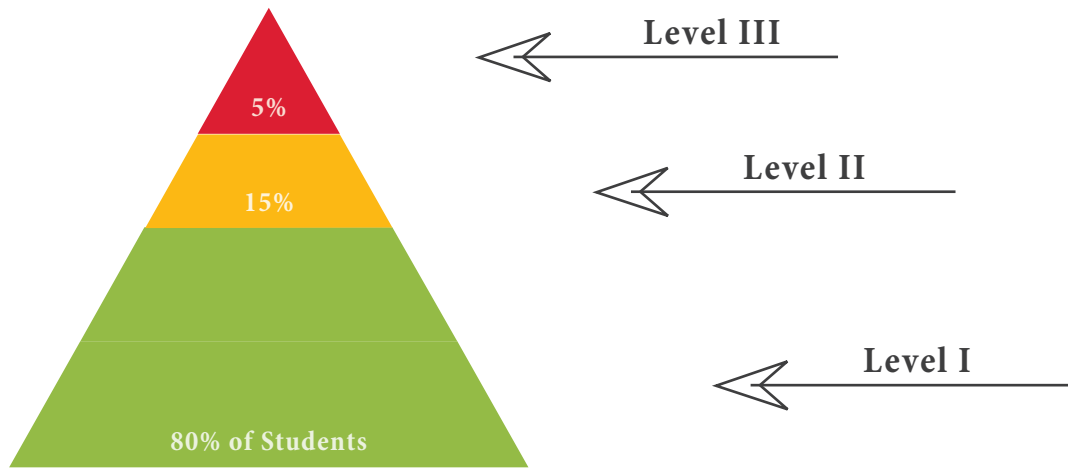
- Level I Responses
- Mandatory Conference with Parent/Administrator
- Possible Police Notification
- Restitution/Amends
- Possible Suspension

### Level III Responses

- Level I and II Responses (as applicable)
- Mandatory Police Notification
- Suspension
- Possible Board of Education Hearing
- Possible Expulsion



## BEHAVIOR LEVELS SUPPORTS AND RESPONSES



Level	Staff	Purpose	Example
III	Supports Student Support Team	Facilitate Wrap Around Services for All Students that engage in Chronic or Severe Behaviors	Family Conferencing, Referral to Community Services, Reintegration Plan
	Responses Building Administrator	Safety and Security of all Staff and Students	Suspension, Possible Police Notification, Possible Board Hearing
II	Supports School Counselors and CST Case Managers	Reteach School Rules and Expectations, Development of problem solving skills, Provide Counseling on Social, Emotional Skills	Problem Solving Conference, Small Group Counseling
	Supports Behaviorist and Student Assistance Counselor	Lessen problem behaviors and replace with more positive ones Provide Counseling on Social, Emotional Skills	Behavior Intervention Plan, Small Group Counseling
II	Responses Building Administrator	Lessen Student Problem Behavior and Promote Positive Behavior in the Future	Notification of Guardian, Detention, Possible Suspension
I	Supports Administration, Staff, School Climate Team	Improve School Climate and Develop Social, Emotional, Learning Skills	School Expectations, Rules, and Standard Operating Procedures
	Supports School Counselors and CST Case Managers	Reteach Expectations, Rehearse Positive Behaviors, Facilitate Remediation	Classroom Guidance Lessons, Reflection Activity, Problem Solving Conference
I	Responses Classroom Teachers	Address Student Problem Behavior and Keep Student Engaged in Learning	Logical Consequences. Verbal Prompt, Redirection and Reminders
	Responses Building Administrator	Address Student Problem Behavior and Return Student to Classroom Ready to Learn	Notification of Student Guardian, Conferencing with Administrator



## BEHAVIORS, RESPONSES & BEHAVIORAL SUPPORTS

### ARSON

*Purposely or knowingly starting a fire or causing an explosion in or on the grounds of a school, thereby placing the victim or group of victims in danger of death or bodily injury; or purposely starting a fire or causing an explosion that destroys or damages the victim's or school's property/grounds.*

LEVEL 3

Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Police / Fire Department</li> <li>3. Notification of Superintendent's Office</li> <li>4. Out of School Suspension (1-10 Days)</li> <li>5. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><i>*Possible Board of Education Disciplinary Hearing</i></p>	<ol style="list-style-type: none"> <li>1. Problem Solving Conference</li> <li>2. Family Conference /Collaboration</li> <li>3. Referral to Student Support Team</li> <li>4. Referral to Community Services</li> <li>5. Reintegration Plan</li> </ol> <p><i>*Possible Risk Assessment</i></p>

### ASSAULT OF A STUDENT

*A person attempts to cause – or purposely, knowingly, or recklessly causes – bodily injury to another.*

LEVEL 3

Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Police / Fire Department</li> <li>3. Notification of Superintendent's Office</li> <li>4. Out of School Suspension (1-10 Days)</li> <li>5. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><i>*Board of Education Disciplinary Hearing</i></p>	<ol style="list-style-type: none"> <li>1. Problem Solving Conference</li> <li>2. Family Conference /Collaboration</li> <li>3. Referral to Student Support Team</li> <li>4. Referral to Community Services</li> <li>5. Reintegration Plan</li> </ol>

### ASSAULT OF DISTRICT PERSONNEL

*A person attempts to cause – or purposely, knowingly, or recklessly causes – bodily injury to a District Staff or Board Member.*

LEVEL 3

Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Police / Fire Department</li> <li>3. Notification of Superintendent's Office</li> <li>4. Out of School Suspension (1-10 Days)</li> <li>5. Mandatory Administrator/Parent/Guardian Conference</li> <li>6. Possible Expulsion</li> </ol> <p><i>*Board of Education Disciplinary Hearing</i></p>	<ol style="list-style-type: none"> <li>1. Problem Solving Conference</li> <li>2. Family Conference /Collaboration</li> <li>3. Referral to Student Support Team</li> <li>4. Referral to Community Services</li> <li>5. Reintegration Plan</li> </ol>



## CUTTING CLASS OR LEAVING CLASS

*Unauthorized absence of a class. Leaving the classroom for any reason without permission.*

LEVEL 2

Grade Level	1st Occurrence		2nd Occurrence	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Possible Loss of Privileges</li> </ol>	<ol style="list-style-type: none"> <li>Verbal Prompt, Redirection, and/or Correction</li> <li>Positive And Specific Directives that State Expectations</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Possible Loss of Privileges</li> </ol>	<ol style="list-style-type: none"> <li>Verbal Prompt, Redirection, and/or Correction</li> <li>Positive And Specific Directives that State Expectations</li> <li>Family Conference/ Collaboration</li> </ol>
<b>Middle School &amp; High School 5-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Possible Loss of Privileges</li> <li>Detention</li> </ol>	<ol style="list-style-type: none"> <li>Positive And Specific Directives that State Expectations</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administration</li> <li>Detention</li> <li>Progressive and Timely Loss of Privileges</li> </ol>	<ol style="list-style-type: none"> <li>Positive And Specific Directives that State Expectations</li> <li>Referral to Collaborative Support Team</li> <li>Family Conference/ Collaboration</li> </ol>

## DAMAGE TO PROPERTY

*Purposely, knowingly, or recklessly destroying or defacing school, contracted, or personal property, thereby causing an economic loss due to repair or for replacement.*

LEVEL 2 & 3

Grade Level	Initial Administrative Involvement		Repeated Behaviors	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> </ol> <p><b>*Possible Restitution</b></p>	<ol style="list-style-type: none"> <li>Verbal Prompt, Redirection, and/or Correction</li> <li>Positive And Specific Directives that State Expectations</li> <li>Reflection Activity</li> <li>Possible Facilitation of Apology</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Detention</li> </ol> <p><b>*Possible Restitution</b></p>	<ol style="list-style-type: none"> <li>Verbal Prompt, Redirection, and/or Correction</li> <li>Positive And Specific Directives that State Expectations</li> <li>Referral to Community Service</li> <li>Family Conference/ Collaboration</li> </ol>
<b>Middle School &amp; High School 5-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> </ol> <p><b>*Possible Restitution</b></p>	<ol style="list-style-type: none"> <li>Problem Solving Conference</li> <li>Possible Facilitation of Apology</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Detention</li> </ol> <p><b>*Possible Suspension (1 Day)</b></p> <p><b>*Possible Police Notification</b></p> <p><b>*Possible Restitution</b></p>	<ol style="list-style-type: none"> <li>Possible Referral to Counseling Group</li> <li>Referral to Student Support Team</li> <li>Referral to Community Services</li> <li>Family Conference/ Collaboration</li> </ol>





## DEFIANT CONDUCT

*Refusal to obey directive of school employee.*

*The teacher will use strategies to address the behavior. If the behavior continues or if the first behavior is egregious, administrative involvement should occur as listed below.*

LEVEL 1 & 2

Grade Level	Initial Administrative Involvement		Repeated Behaviors	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> </ol>	<ol style="list-style-type: none"> <li>Positive And Specific Directives that State Expectations</li> <li>Re-Teaching and Rehearsal of Desired Skill or Procedure</li> <li>Facilitation of Apology to Teacher</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> </ol>	<ol style="list-style-type: none"> <li>Referral to Counseling Group</li> <li>Family Conference/ Collaboration</li> <li>Referral to Student Support Team</li> <li>Referral to Community Services</li> </ol>
<b>Middle School &amp; High School 5-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Detention</li> </ol>	<ol style="list-style-type: none"> <li>Verbal Prompt, Redirection, and/or Correction</li> <li>Possible Facilitation of Apology to Teacher</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Detention</li> </ol> <p><b>*Possible Suspension (1-3 Days)</b></p>	<ol style="list-style-type: none"> <li>Possible Referral to Counseling Group</li> <li>Referral to Student Support Team</li> <li>Family Conference/ Collaboration</li> <li>Referral to Community Services</li> </ol>

## DISRUPTING THE EDUCATIONAL PROCESS

*Any act or behavior that disrupts the learning environment, either in person or via remote instruction, including entering another teacher's virtual classroom without consent.*

*The teacher will use strategies to address the behavior. If the behavior continues or if the first behavior is egregious, administrative involvement should occur as listed below.*

LEVEL 1 & 2

Grade Level	Initial Administrative Involvement		Repeated Behaviors	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> </ol>	<ol style="list-style-type: none"> <li>Verbal Prompt, Redirection, and/or Correction</li> <li>Positive And Specific Directives that State Classroom/School-Wide Expectations</li> <li>Re-Teaching and Rehearsal of Desired Skill or Procedure</li> <li>Facilitation of Apology to Teacher</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Detention</li> </ol> <p><b>*Possible Suspension (1-3 Days)</b></p>	<ol style="list-style-type: none"> <li>Referral to Counseling Group</li> <li>Family Conference/ Collaboration</li> <li>Referral to Student Support Team</li> <li>Referral to Community Services</li> </ol>
<b>Middle School &amp; High School 5-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Detention</li> </ol>	<ol style="list-style-type: none"> <li>Verbal Prompt, Redirection, and/or Correction</li> <li>Possible Facilitation of Apology to Teacher</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Detention</li> </ol> <p><b>*Possible Suspension (1-3 Days)</b></p>	<ol style="list-style-type: none"> <li>Referral to Counseling Group</li> <li>Family Conference/ Collaboration</li> <li>Referral to Student Support Team</li> <li>Referral to Community Services</li> </ol>



## DRESS CODE VIOLATION

*Clothing that is not part of the school uniform policy or is distracting, suggestive or inappropriate is prohibited. The teacher will use strategies to address the behavior. If the behavior continues or if the first behavior is egregious, administrative involvement should occur as listed below.*

LEVEL 1

Grade Level	Initial Administrative Involvement		Repeated Behaviors	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian	1. Positive Directives that State Expectations	1. Written Notification to Parent/Guardian w/ Expectations	1. Referral to Home School Liaison 2. Referral to Student Support Team 3. Referral to Community Services
<b>Middle School &amp; High School 5-12</b>	1. Verbal Warning	1. Positive Directives that State Expectations	1. Written Notification to Parent/Guardian w/ Expectations 2. Detention	1. Referral to Home School Liaison 2. Referral to Student Support Team 3. Referral to Community Services

## FACE COVERINGS & SOCIAL DISTANCING

*The following revision to the Code of Conduct is only applicable during the Covid 19 pandemic recovery. Students are required to wear face coverings at all times except under the following circumstances: **Per the Governor's executive order.***

- a. When doing so would inhibit the individual's health.
- b. When a student is in extreme heat outdoors.
- c. When a student is in water.
- d. If a student's documented medical condition, or disability as reflected in an Individualized Education Program (IEP), precludes the use of a face covering.
- e. If a student is under the age of two (2), due to the risk of suffocation.
- f. When a student is eating or drinking.
- g. If or when anyone has trouble breathing or is unconscious, is incapacitated, or is otherwise unable to remove the face covering without assistance (e.g., face coverings should not be worn by Pre-K students during nap time).

- h. The student is engaged in high intensity aerobic or anaerobic activities.
- i. During gym and music classes when individuals are in a well-ventilated location and able to maintain a physical distance of six feet apart (see number 2 below).
- j. When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task (for example, students operating machinery in which face coverings may get caught).

LEVEL 1

Grade Level	Initial Administrative Involvement		Repeated Behaviors	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian	1. Positive Directives that State Expectations	1. Written Notification to Parent/Guardian w/ Expectations	1. Referral to Home School Liaison 2. Referral to Student Support Team 3. Referral to Community Services
<b>Middle School &amp; High School 5-12</b>	1. Verbal Warning	1. Positive Directives that State Expectations	1. Written Notification to Parent/Guardian w/ Expectations 2. Detention	1. Referral to Home School Liaison 2. Referral to Student Support Team 3. Referral to Community Services



## FALSE PUBLIC ALARM/BOMB THREAT

*Initiating or circulating a report or warning, via any means of communication of an impending fire, explosion, bombing, crime, catastrophe or emergency, knowing that the report or warning is false or baseless and that it is likely to cause evacuation of a school building, school bus, or other place of assembly on school grounds. This includes knowingly setting off a fire alarm when no fire exists or possession or handling of an object that has the appearance of an explosive device.*

LEVEL 3



Grade Level	Any Occurrence	
	Response	Behavioral Supports
<b>All Grades K-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Notification of Police/Fire Department</li> <li>Notification of Superintendent's Office</li> <li>Out of School Suspension (1-10 Days)</li> <li>Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><b>*Possible Board of Education Disciplinary Hearing</b></p>	<ol style="list-style-type: none"> <li>Problem Solving Conference</li> <li>Family Conference/Collaboration</li> <li>Referral to Student Support Team</li> <li>Referral to Community Service</li> <li>Reintegration Plan</li> </ol> <p><b>*Possible Risk Assessment</b></p>

## FIGHTING

*Mutual engagement in a physical confrontation that may result in bodily injury to either party. Does not include a verbal confrontation or a minor confrontation, such as a shoving match.*

*Any fighting that results in physical injury and/or requires medical attention may warrant Out of School Suspension (1-10 days).*

LEVEL 2 & 3



Grade Level	1st Occurrence		2nd Occurrence or Greater	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Possible HIB investigation</li> </ol>	<ol style="list-style-type: none"> <li>Mediated Conflict Resolution</li> <li>Problem Solving Conference</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administration</li> <li>Possible HIB Investigation</li> <li>Detention</li> </ol>	<ol style="list-style-type: none"> <li>Mediated Conflict Resolution</li> <li>Family Conference/Collaboration</li> <li>Referral to Counseling Group</li> <li>Referral to Student Support Team</li> <li>Referral to Community Service</li> </ol> <p><b>Chronic/Severe:</b></p>
<b>Middle School &amp; High School 5-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Possible HIB investigation</li> <li>Detention</li> </ol> <p><b>*Possible Suspension (1-3 Days)</b></p>	<ol style="list-style-type: none"> <li>Possible Mediated Conflict Resolution</li> <li>Problem Solving Conference</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administration</li> <li>Possible HIB Investigation</li> <li>Detention</li> </ol> <p><b>*Possible Suspension (1-3 Days)</b></p>	<ol style="list-style-type: none"> <li>Possible Mediated Conflict Resolution</li> <li>Family Conference/Collaboration</li> <li>Referral to Counseling Group</li> <li>Referral to Student Support Team</li> <li>Referral to Community Service</li> </ol> <p><b>Chronic/Severe:</b></p>



## FIREWORKS OR CHEMICALS

*The possession, sale or distribution, or detonation of chemicals or an explosive device.*

*Sale or detonation and/or causing bodily injury and/or destruction of property will warrant Out of School Suspension (1-5 days) and possible Board Disciplinary Hearing.*

LEVEL 3



Grade Level	Any Occurrence	
	Response	Behavioral Supports
<b>Elementary K-12</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Detention  <i>*Possible Notification of Superintendent's Office</i> <i>*Possible Police Notification</i> <i>*Possible Suspension (1-3 Days)</i>	1. Initiate a Student Centered Discussion about the Incident 2. Family Conference/Collaboration <b>Chronic/Severe:</b> 3. Referral to Student Support Team 4. Reintegration Plan 5. Referral to Community Services  <i>*Possible Risk Assessment</i>

## FORGERY OR FALSE IDENTITY OR PLAGIARISM

*Altercations made on any type of school material ex. Passes, Notes, Grades etc. or Plagiarizing of any work.*

LEVEL 1



Grade Level	1st Occurrence		2nd Occurrence or Greater	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian 2. Conference with Teacher	1. Initiate a Student Centered Discussion about the Incident 2. Family Conference/Collaboration	1. Notification of Parent/Guardian 2. Conference with Administrator	1. Referral to Counseling Group 2. Family Conference/Collaboration 3. Referral to Student Support Team 4. Referral to Community Services
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Conference with Administrator	1. Initiate a Student Centered Discussion about the Incident	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Detention	1. Problem Solving 2. Family Conference/Collaboration <b>Chronic/Severe:</b> 3. Referral to Student Support Team 4. Referral to Community Services



## GANG RELATED MISBEHAVIOR

*Confirmation from a law enforcement official, the victim, or the offender that the incident was gang related.*

LEVEL 3

Grade Level	1st Occurrence		2nd Occurrence or Greater	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Conference with Administrator</li> <li>3. Notification of Superintendent's Office</li> <li>4. Police Notification</li> </ol>	<ol style="list-style-type: none"> <li>1. Initiate a Student Centered Discussion about the Incident</li> <li>2. Family Conference/ Collaboration</li> </ol>	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Conference with Administrator</li> <li>3. Notification of Superintendent's Office</li> <li>4. Police Notification</li> <li>5. Suspension (1 – 3 days)</li> </ol>	<ol style="list-style-type: none"> <li>1. Initiate a Student Centered Discussion about the Incident</li> <li>2. Family Conference/Collaboration</li> </ol> <p><b>Chronic/Severe:</b></p> <ol style="list-style-type: none"> <li>3. Referral to Counseling Group</li> <li>4. Referral to Student Support Team</li> <li>5. Referral to Community Services</li> </ol>
<b>Middle School &amp; High School 5-12</b>	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Conference with Administrator</li> <li>3. Notification of Superintendent's Office</li> <li>4. Police Notification</li> <li>5. Suspension (1 – 3 days)</li> </ol>	<ol style="list-style-type: none"> <li>1. Initiate a Student Centered Discussion about the Incident</li> <li>2. Family Conference/ Collaboration</li> </ol>	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Conference with Administrator</li> <li>3. Notification of Superintendent's Office</li> <li>4. Police Notification</li> <li>5. Suspension (1 – 5 days)</li> </ol>	<ol style="list-style-type: none"> <li>1. Family Conference/ Collaboration</li> </ol> <p><b>Chronic/Severe:</b></p> <ol style="list-style-type: none"> <li>2. Referral to Student Support Team</li> <li>3. Reintegration Plan</li> <li>4. Referral to Community Services</li> </ol>



## HARASSMENT, INTIMIDATION & BULLYING

*HIB means any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school property, at any school-sponsored function, on a school bus, or off school grounds as provided for in section 16 of P.L. 2010, c.122 (C. 18A:37-15.3), that substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that: a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property; has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student. All complaints of HIB shall be investigated and processed in accordance with District Policy and State Law.*

LEVEL 2 & 3

Grade Level	1st Occurrence		2nd Occurrence or Greater	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Notification of Superintendent's Office</li> <li>Detention</li> </ol> <p><b>*Possible Police Notification</b></p>	<ol style="list-style-type: none"> <li>Reflection Activity</li> <li>Possible Mediation</li> <li>Possible Facilitation of Apology</li> <li>Family Conference / Collaboration</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>Notification of Superintendent's Office</li> <li>Detention</li> <li>Mandatory Parent, Administrator, Student Conference</li> </ol> <p><b>*Possible Suspension (1-3 Days)</b> <b>*Possible Police Notification</b></p>	<ol style="list-style-type: none"> <li>Problem Solving Conference</li> <li>Family Conference/ Collaboration</li> </ol> <p><b>Chronic/Severe:</b></p> <ol style="list-style-type: none"> <li>Referral to Counseling Group</li> <li>Referral to Student Support Team</li> <li>Referral to Community Services</li> <li>Reintegration Plan</li> </ol>
<b>Middle School &amp; High School 5-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator</li> <li>HIB investigation</li> <li>Notification of Superintendent's Office</li> <li>Detention</li> </ol> <p><b>*Possible Suspension (1-3 Days)</b> <b>*Possible Police Notification</b></p>	<ol style="list-style-type: none"> <li>Reflection Activity</li> <li>Possible Mediation</li> <li>Possible Facilitation of Apology</li> <li>Family Conference / Collaboration</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator/Dean</li> <li>Notification of Superintendent's Office</li> <li>Detention</li> <li>Mandatory Parent, Administrator, Student Conference</li> </ol> <p><b>*Possible Suspension (1-3 Days)</b> <b>*Possible Police Notification</b> <b>*Possible Board of Education Hearing</b></p>	<ol style="list-style-type: none"> <li>Problem Solving Conference</li> <li>Family Conference/ Collaboration</li> </ol> <p><b>Chronic/Severe:</b></p> <ol style="list-style-type: none"> <li>Referral to Student Support Team</li> <li>Reintegration Plan</li> <li>Referral to Community Services</li> </ol>





## INAPPROPRIATE OBJECTS

*Possession or use of any instrument/object that poses a disruption to the educational environment.*

LEVEL 1 & 2

Grade Level	1st Occurrence		2nd Occurrence or Greater	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Confiscation  <b>*Possible Police Notification</b>	1. Reflection Activity 2. Problem Solving Conference	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Detention 4. Confiscation  <b>*Possible Police Notification</b>	1. Problem Solving Conference 2. Referral to Counseling Group  <b>Chronic/Severe:</b> 1. Family Conference/Collaboration 2. Referral to Student Support Team 3. Referral to Community Services
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Conference with Administrator  <b>*Possible Police Notification</b>	1. Problem Solving Conference	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Detention  <b>*Possible Police Notification</b>	1. Problem Solving  <b>Chronic/Severe:</b> 1. Family Conference/Collaboration 2. Referral to Student Support Team 3. Referral to Community Services

## KIDNAPPING

*Pursuant to N.J.S.A. 2C:13-1, unlawful removal of a student from school grounds or a substantial distance from where he or she is found in or on school grounds; or confinement of the victim for the purpose of holding the victim for ransom or reward as a shield or hostage; or confinement for a substantial period of time to facilitate commission of a crime or flight thereafter; or to inflict bodily injury on or terrorize the victim.*

LEVEL 3

Grade Level	Any Occurrence	
	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Notification of Superintendent's Office 4. Police Notification 5. Suspension (1 Day)	1. Problem Solving Conference 2. Family Conference /Collaboration 3. Referral to Student Support Team 4. Referral to Community Services 5. Reintegration Plan
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Notification of Superintendent's Office 4. Police Notification 5. Suspension (1-5 Day)	1. Problem Solving Conference 2. Family Conference /Collaboration 3. Referral to Student Support Team 4. Referral to Community Services 5. Reintegration Plan



## LATENESS TO SCHOOL OR TARDINESS TO CLASS DURING THE SCHOOL DAY

*Arriving to School or Class After the Late Bell Rings.*

*The teacher will use strategies to address the behavior. If the behavior continues or if the first behavior is egregious, administrative involvement should occur as listed below.*

LEVEL 1 & 2

Grade Level	Initial Administrative Involvement		Repeated Behaviors (More Than 3)	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian	1. Positive Directives that State Expectations	1. Notification of Parent/Guardian	1. Problem Solving Conference <b>Chronic/Severe:</b> 1. Family Conference/Collaboration 2. Daily Progress Sheet
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Verbal Warning	1. Positive Directives that State Expectations	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Detention 4. Repeated Detention 5. Progressive and Timely Loss of Privileges  <b>*Possible Suspension (1-3 Days)</b>	1. Problem Solving Conference <b>Chronic/Severe:</b> 1. Family Conference/Collaboration 2. Create, Implement, and Monitor Attendance Plan

LEVEL 2

## LEAVING SCHOOL GROUNDS

*Being away from school grounds without authorization.*

Grade Level	1st Occurrence		2nd Occurrence or Greater	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Police Notification	1. Positive Directives that State Expectations 2. Reflection Activity	1. Notification of Parent/Guardian 2. Police Notification 3. Conference with Administrator	1. Problem Solving Conference <b>Chronic/Severe:</b> 1. Classroom Check-In Plan 2. Family Conference/Collaboration
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Police Notification 3. Conference with Administrator 4. Detention	1. Positive Directives that State Expectations	1. Notification of Parent/Guardian 2. Police Notification 3. Conference with Administrator 4. Detention	1. Problem Solving Conference <b>Chronic/Severe:</b> 1. Attendance Contract 2. Family Conference/Collaboration





## PORNOGRAPHIC OR OBSCENE MATERIALS

*Possession or Display of pornographic or obscene materials while on school grounds (including buses, bus stops and school trips).*

LEVEL 2

Grade Level	1st Occurrence		2nd Occurrence or Greater	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Confiscation  <i>*Possible Police Notification</i>	1. Initiate a Student Centered Discussion about the incident 2. Reflection Activity 3. Family Conference/ Collaboration	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Detention 4. Confiscation  <i>*Possible Police Notification</i>	1. Problem Solving Conference 2. Referral to Counseling Group 3. Family Conference/Collaboration  <b>Chronic/Severe:</b> 1. Referral to Student Support Team 2. Referral to Community Services
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Confiscation 4. Detention  <i>*Possible Police Notification</i>	1. Initiate a Student Centered Discussion about the Incident	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Confiscation 4. Detention  <i>*Possible Police Notification</i>	1. Problem Solving  <b>Chronic/Severe:</b> 1. Family Conference/ Collaboration 2. Referral to Student Support Team 3. Referral to Community Services

LEVEL 2

## PROHIBITED SUBSTANCE TOBACCO/ VAPING/ ELECTRONIC SMOKING DEVICES

*A student is found in possession of or using tobacco.*

Grade Level	Any Occurrence	
	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Confiscation 4. Detention  <i>*Possible Police Notification</i> <i>*Sale will warrant Out of School Suspension (1-3 Days)</i>	1. Referral to Student Assistance Counselor or Designee 2. Referral to Individual/Group Counseling 3. Family Conference /Collaboration  <b>Chronic/Severe:</b> 1. Referral to Student Assistance Counselor or Designee 2. Referral to Student Support Team 3. Referral to Community Services
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Confiscation 4. Detention  <i>*Possible Police Notification</i> <i>*Sale will warrant Out of School Suspension (1-5 Days)</i>	1. Referral to Student Assistance Counselor or Designee 2. Family Conference /Collaboration  <b>Chronic/Severe:</b> 1. Referral to Student Assistance Counselor or Designee 2. Problem Solving Conference 3. Family Conference/Collaboration 4. Referral to Student Support Team 5. Referral to Community Services



## PROHIBITED USE OF ELECTRONIC DEVICE

*Use of any electronic device such as a cell phone or other one-way or two-way remote communications device without permission. \*With respect to this policy, private onsite or offsite behavior may have consequences in the school district (Sexting or Illegal Activity).*

*The teacher will use strategies to address the behavior. If the behavior continues or if the first behavior is egregious, administrative involvement should occur as listed below.*

LEVEL 1 & 2

Grade Level	Initial Administrative Involvement		Repeated Behaviors	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Possible loss of privileges  <b>*Possible Police Notification</b>	1. Verbal Prompt, Redirection, and/or Correction 2. Positive and Specific Directives that State Expectations	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Possible Loss of Privileges  <b>*Possible Police Notification</b> <b>*Possible Suspension (1-3 Days)</b>	1. Reflection Activity 2. Problem Solving Conference 3. Family Conference /Collaboration
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Possible loss of privileges 4. Detention  <b>*Possible Police Notification</b>	1. Positive and Specific Directives that State Expectations	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Possible Loss of Privileges 4. Detention  <b>*Possible Police Notification</b> <b>*Possible Suspension (1-5 Days)</b>	1. Problem Solving Conference <b>Chronic/Severe:</b> 1. Family Conference/Collaboration



## PROHIBITED SUBSTANCE SALE/DISTRIBUTION

*A student sells, buys, or gives one of the reportable substance types to others, employs others to do the same, or is in possession of substances in such quantities or under such circumstances that it may be inferred that the student intended to distribute to others.*

LEVEL 3

Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Police</li> <li>3. Notification of Superintendent's Office</li> <li>4. Out of School Suspension (1-10 Days)</li> <li>5. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><b>*Possible Board of Education Disciplinary Hearing</b></p>	<ol style="list-style-type: none"> <li>1. Referral to Student Assistance Counselor or Designee</li> <li>2. Referral to Individual/Group Counseling</li> <li>3. Referral to Student Support Team</li> <li>4. Referral to Community Services</li> <li>5. Family Conference &amp; Collaboration</li> <li>6. Reintegration Plan</li> </ol>

## PROHIBITED SUBSTANCE POSSESSION

*A student is found with one of the reportable substance types in his or her locker or vehicle, or on his or her person. A substance found on school grounds with no identified offender should not be reported.*

LEVEL 3

Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Police</li> <li>3. Notification of Superintendent's Office</li> <li>4. Out of School Suspension (1-10 Days)</li> <li>5. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><b>*Possible Board of Education Disciplinary Hearing</b></p>	<ol style="list-style-type: none"> <li>1. Referral to Student Assistance Counselor or Designee</li> <li>2. Referral to Individual/Group Counseling</li> <li>3. Referral to Student Support Team</li> <li>4. Referral to Community Services</li> <li>5. Family Conference &amp; Collaboration</li> <li>6. Reintegration Plan</li> </ol>

## PROHIBITED SUBSTANCE USE/REFUSED EXAM

*A student is suspected of being under the influence of one of the reportable substance types and use is confirmed by medical examination per N.J.S.A.18A:40A-12 or medical examination was refused.*

LEVEL 2

Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Police</li> <li>3. Notification of Superintendent's Office</li> <li>4. Out of School Suspension (1-10 Days)</li> <li>5. Mandatory Drug Screening</li> <li>6. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><b>*Possible Board of Education Disciplinary Hearing</b></p>	<ol style="list-style-type: none"> <li>1. Referral to Student Assistance Counselor or Designee</li> <li>2. Problem solving conference</li> <li>3. Family Conference &amp; Collaboration</li> <li>4. Referral to Student Assistance Counselor or Designee</li> <li>5. Referral to individual/group counseling</li> </ol> <p><b>Chronic/Severe:</b></p> <ol style="list-style-type: none"> <li>1. Referral to Student Support Team</li> <li>2. Referral to community services</li> <li>3. Family conference &amp; collaboration</li> <li>4. Reintegration plan</li> </ol>



## ROBBERY / EXTORTION

*Attempting to obtain or obtaining money or any material thing (regardless of value) from another by means of violence, threat of immediate violence, or stated or implied threat of future violence.*

LEVEL 3



Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Conference with Administrator</li> <li>3. Notification of Superintendent's Office</li> <li>4. Police Notification</li> <li>5. Out of School Suspension (1-5 Days)</li> <li>6. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><b>*Possible Board of Education Disciplinary Hearing</b></p>	<ol style="list-style-type: none"> <li>1. Initiate a Student Centered Discussion about the Incident</li> <li>2. Reflection Activity</li> <li>3. Problem Solving Conference</li> </ol> <p><b>Chronic/Severe:</b></p> <ol style="list-style-type: none"> <li>1. Individual/Group Counseling</li> <li>2. Referral to Student Support Team</li> <li>3. Referral to Community Services</li> <li>4. Family Conference &amp; Collaboration</li> <li>5. Reintegration Plan</li> </ol>

## SEXUAL ASSAULT

*Sexual assault occurs when an offender commits an act of sexual penetration as defined by law.*

LEVEL 3



Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Police</li> <li>3. Notification of Superintendent's Office</li> <li>4. Out of School Suspension (1-10 Days)</li> <li>5. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><b>*Possible Board of Education Disciplinary Hearing</b></p>	<ol style="list-style-type: none"> <li>1. Initiate a Student Centered Discussion about the Incident (and Repair, Restore and Reteach Expectations)</li> <li>2. Referral to Student Support Team</li> <li>3. Referral to Community Services</li> <li>4. Reintegration Plan</li> </ol> <p><b>*Possible Risk Assessment</b></p>

## SEXUAL CONTACT

*Intentional touching by the offender, either directly or through clothing, of the victim's or offender's intimate body parts.*

LEVEL 3



Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Superintendent's Office</li> <li>3. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><b>*Possible Board of Education Disciplinary Hearing</b></p> <p><b>*Possible Police Notification</b></p> <p><b>*Possible OSS (1-10 Days)</b></p>	<ol style="list-style-type: none"> <li>1. Initiate a Student Centered Discussion about the Incident (and Repair, Restore and Reteach Expectations)</li> <li>2. Family Conference &amp; Collaboration</li> <li>3. Problem Solving Conference</li> <li>4. Individual/Group Counseling</li> <li>5. Referral to Student Support Team</li> <li>6. Referral to Community Services</li> <li>7. Reintegration Plan</li> </ol>



## TECHNOLOGY RELATED MISCONDUCT/ COMPUTER TRESPASS

*Violation of district acceptable use policy or any other behavior violating district or building code involving the use of a district computer. Intentionally and without authorization changing, removing, altering, or otherwise interfering or causing disruption or malfunction to any school district computer, computer system, computer network, computer program, or data.*

*\*With respect to this policy, accessing illegal content or using the device to commit illegal activity will warrant police notification.*

LEVEL 1 & 2

Grade Level	Initial Administrative Involvement		Repeated Behaviors	
	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-4</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Notification of Superintendent's Office  <b>*Possible Police Notification</b> <b>*Possible Suspension (1 Day)</b>	1. Verbal Prompt, Redirection, and/or Correction 2. Positive and Specific Directives that State Expectations	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Notification of Superintendent's Office 4. Detention  <b>*Possible Police Notification</b> <b>*Possible Suspension (1-3 Days)</b>	1. Reflection Activity 2. Problem Solving Conference 3. Family Conference /Collaboration
<b>Middle School &amp; High School 5-12</b>	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Notification of Superintendent's Office 4. Detention  <b>*Possible Police Notification</b> <b>*Possible Suspension (1-3 Days)</b>	1. Positive and Specific Directives that State Expectations	1. Notification of Parent/Guardian 2. Conference with Administrator 3. Notification of Superintendent's Office 4. Detention  <b>*Possible Police Notification</b> <b>*Possible Suspension (1-5 Days)</b>	1. Problem Solving Conference 2. Family Conference & Collaboration <b>Chronic/Severe:</b> 1. Individual/Group Counseling 2. Referral to Student Support Team 3. Referral to Community Service 4. Family Conference & Collaboration 5. Reintegration Plan



## THEFT

*The taking of the school district's or a person's belongings or property without consent, when the offender knew that consent was needed.*

LEVEL 2 & 3



Grade Level	Response	Behavioral Supports	Response	Behavioral Supports
<b>Elementary K-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator/Dean</li> <li>Notification of Superintendent's Office</li> <li>Detention</li> </ol> <p><b>*Possible Restitution</b> <b>*Possible Police Notification</b></p>	<ol style="list-style-type: none"> <li>Reflection Activity</li> <li>Possible Facilitation of Apology</li> </ol>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator/Dean</li> <li>Notification of Superintendent's Office</li> <li>Detention</li> </ol> <p><b>*Possible Restitution</b> <b>*Possible Police Notification</b> <b>*Possible Suspension (1-3 Days)</b></p>	<ol style="list-style-type: none"> <li>Problem Solving Conference</li> <li>Possible Facilitation of Apology</li> <li>Family Conference/Collaboration</li> </ol> <p><b>Chronic/Severe:</b></p> <ol style="list-style-type: none"> <li>Referral to Student Support Team</li> <li>Referral to Community Services</li> <li>Family Conference &amp; Collaboration</li> <li>Reintegration Plan</li> </ol>

## THREAT/ SIMPLE

*Attempting by physical menace to put another in fear of bodily injury. The offender knew that the threat could make the victim fearful.*

LEVEL 2



Grade Level	Any Occurrence	
	Response	Behavioral Supports
<b>All Grades K-12</b>	<ol style="list-style-type: none"> <li>Notification of Parent/Guardian</li> <li>Conference with Administrator/Dean</li> <li>Possible HIB Investigation</li> <li>Notification of Superintendent's Office</li> <li>Detention</li> </ol> <p><b>*Possible Police Notification</b> <b>*Possible Suspension (1-3 Days)</b></p>	<ol style="list-style-type: none"> <li>Problem Solving Conference</li> <li>Individual/Group Counseling</li> <li>Referral to Student Support Team</li> <li>Referral to Community Service</li> <li>Family Conference &amp; Collaboration</li> <li>Reintegration Plan</li> </ol>



## THREAT / CRIMINAL

*Expressing - either physically or verbally the intent to commit a violent criminal behavior where the threat is made to place another in imminent fear of a violent act, under the circumstances that would reasonably cause the victim to believe the immediacy of the threat and the likelihood that it would be carried out.*

LEVEL 3



Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Conference with Administrator</li> <li>3. Notification of Superintendent's Office</li> <li>4. Police Notification</li> <li>5. Detention</li> </ol> <p><b>*Possible Suspension (1-5 Days)</b></p>	<ol style="list-style-type: none"> <li>1. Problem Solving Conference</li> <li>2. Individual/Group Counseling</li> <li>3. Referral to Student Support Team</li> <li>4. Referral to Community Service</li> <li>5. Family Conference &amp; Collaboration</li> <li>6. Reintegration Plan</li> </ol>

## TRESPASS

*Entry onto school property or into a school building without permission when the individual knows that he/she is not privileged to be on the property.*

LEVEL 2



Grade Level	Any Occurrence	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Conference with Administrator</li> <li>3. Notification of Superintendent's Office</li> <li>4. Detention</li> </ol> <p><b>*Possible Police Notification</b></p> <p><b>*Possible Suspension (1-3 Days)</b></p>	<ol style="list-style-type: none"> <li>1. Problem Solving Conference</li> <li>2. Individual/Group Counseling</li> <li>3. Referral to Student Support Team</li> <li>4. Referral to Community Service</li> <li>5. Family Conference &amp; Collaboration</li> <li>6. Reintegration Plan</li> </ol>



## WEAPONS POSSESSION OR USE OR SALE/DISTRIBUTION

*A weapon is any instrument readily capable of lethal use or of inflicting serious bodily injury. Components that can be readily assembled into a weapon are reported in this category. This category includes, but is not limited to: Knife/blade (includes razor blade and box cutter); Spray (tear gas, pepper spray); Bomb; Handgun; Rifle, Air gun (bb gun, pellet gun, or other weapon of a similar nature in which the propelling force is a spring, elastic band, carbon dioxide, compressed or other gas or vapor, air or compressed air, or is ignited by compressed air, and ejecting a bullet or missile smaller than three-eighths of an inch in diameter, with sufficient force to injure a person).*

LEVEL 3



Grade Level	Any Occurrence <i>The District will follow the Zero Tolerance for Guns Act N.J.S.A. 18a: 37-38</i>	
	Response	Behavioral Supports
All Grades K-12	<ol style="list-style-type: none"> <li>1. Notification of Parent/Guardian</li> <li>2. Notification of Police</li> <li>3. Notification of Superintendent's Office</li> <li>4. Pending of Possible Suspension (1-10 Days)</li> <li>5. Mandatory Administrator/Parent/Guardian Conference</li> </ol> <p><i>*Possible Board of Education Disciplinary Hearing</i> <i>*Possible Expulsion</i></p>	<ol style="list-style-type: none"> <li>1. Initiate a Student Centered Discussion about The Incident (And Repair, Restore and Reteach Expectations)</li> <li>2. Problem Solving Conference</li> <li>3. Individual/Group Counseling</li> <li>4. Referral to Student Support Team</li> <li>5. Referral to Community Service</li> <li>6. Reintegration Plan</li> </ol>

### FURTHER RESPONSE PROTOCOLS

- Certain offsite behavior, including on a school bus, may have consequences in the school district if it materially and substantially interferes with requirements of appropriate behavior in the operation of the school and/or an environment conducive to teaching and learning.
- Any police notification requires the notification of the Superintendent or his Designee.
- Parents may be invited to be directly involved in the development of the Behavioral Supports plan to support their child's success.
- A student returning from a suspension or out of district placement may be reinstated upon completion of assigned disciplinary response. A student's reinstatement to the school must be accompanied by a meeting with a member of the Student Support Team.





## ADDITIONAL RESOURCES

The community has available various independent resources for students and/or families seeking additional supports.

### CRISIS EVALUATION

<p><b>Raritan Bay Crisis Unit</b> 530 New Brunswick Ave., Perth Amboy</p>	<p>24 hours psychiatric screening (also is the agency that will make referrals to UMDNJ psychiatric inpatient programs)</p>	<p>732-324-5289</p>	<p>Medicaid &amp; private insurance</p>
<p><b>Rutgers University Behavioral Health Care</b> Piscataway</p>	<p>Crisis Evaluation &amp; Treatment; Serves youth ages 12- 17 who are experiencing moderate to severe emotional problems</p>	<p>732-235-5700; 732-235-5705</p>	<p>Medicaid &amp; private insurance</p>

### COUNSELING & MENTAL HEALTH SERVICES

<p><b>Passion Care Center</b> 187 Fayette St. Perth Amboy</p>	<p>Adolescent &amp; Adult Treatment Center, Drug &amp; Alcohol Screenings, English &amp; Spanish</p>	<p>732-410-7102</p>	
<p><b>Catholic Charities</b> 271 Smith St. Perth Amboy</p>	<p>Behavioral Health Center for Counseling</p>	<p>732-826-9160</p>	<p>Sliding scale, Third Party Insurance &amp; Medicaid</p>
<p><b>Clarity Treatment Services</b> 262 State St. Perth Amboy</p>	<p>Adolescent Substance Abuse Treatment in English and Spanish</p>	<p>732-442-3535</p>	<p>Medicaid &amp; private insurance</p>
<p><b>Perform Care &amp; Mobile Response</b></p>	<p>Deliver services in the home or school when child is exhibiting escalating behavior- 24 hours</p>	<p>1-877-652-7624</p>	<p>Can be used with or without insurance</p>
<p><b>Raritan Bay Mental Health Center</b> 570 Lee St. Perth Amboy</p>	<p>Counseling Services</p>	<p>732-442-1666</p>	<p>Sliding scale, Third Party Insurance &amp; Medicaid</p>
<p><b>Teen Support Program, Catholic Charities</b> East Brunswick</p>	<p>Adolescent Outpatient Substance Abuse Program, Random Drug Screenings, Ages 14-18</p>	<p>800-655-9491</p>	<p>Medicaid, Self-Pay &amp; private insurance</p>



## PARTIAL HOSPITAL/DAY PROGRAMS

<b>Civil Justice Corps.</b> 701 Chamberlain Ave., Perth Amboy	GED & job skills preparation program for youth ages 16-24 not in school or working; bi-monthly stipend.	732-376-0500	
<b>For Keeps, St. Peter's University Hospital</b> 123 How Lane., New Brunswick	Short-term program for children ages 5 -17 who suffer from emotional and behavioral difficulties.	732-565-5494	Medicaid is accepted & transportation provided
<b>High Focus Centers</b> 16 Commerce Drive., Cranford	Outpatient Substance Abuse & Psychiatric Treatment Programs	<b>Admissions:</b> 1-800-877-3628 <b>Office:</b> 908-272-2474	Private insurance & transportation provided
<b>Princeton House</b> 1460 Livingston Ave., North Brunswick	Day and Afterschool Intensive Outpatient Program, Substance Abuse, & Psychiatric & Dual Diagnosis Program. Services for ages 5 & up	732-729-3636- <b>Admissions Fax:</b> 609-683-6840	Third Party Insurance & Medicaid, transportation provided
<b>Summit Oaks Hospital</b> 19 Prospect St., Summit	Inpatient Child & Adolescent Psychiatric Program for mental health & substance abuse, ages 5-17	1-800-753-5223	
<b>Youth Partial Care (Catholic Charities)</b> 26 Safran Ave., Edison, NJ	Group counseling for serious emotional, behavioral, and/or psychiatric challenges, ages 9-17	732-738-1323	Schedule Intake 1-800-655-9494; transportation provided

## MEDICAL SERVICES & TESTING AND SOCIAL SERVICES

<b>Family Assistance Center, JRF</b> 149 Kearny Ave., Perth Amboy	Rent/Mortgage Assistance; Food Assistance; Utility Assistance	732-324-2180	
<b>Jewish Renaissance Medical Center</b> 275 Hobart St., Perth Amboy	Adult & family medicine, obstetrics and gynecology, <i>dentistry, drug &amp; alcohol urine testing</i>	732-376-9333	Sliding scale, Third Party Insurance & Medicaid
<b>Middlesex County Board of Social Services</b> New Brunswick	Medicaid, cash assistance family (TANF), food stamps, etc.	732-745-3500	
<b>Planned Parenthood</b> 450 Market St., Perth Amboy	Reproductive health services	732-442-4499	



## FAMILY & MENTORING SERVICES

<b>Big Brothers Big Sisters</b>	One-to-one, positive mentoring relationships with a caring adult	732-544-2224
<b>YMCA Families Fit Together</b> 357 New Brunswick Ave., Perth Amboy	Middle School & High School students counseling, case mgmt., & mentoring	732-442-3632 ext. 6508

## LEGAL RESOURCES

<b>Central Jersey Legal Services</b>	Housing Problems, Family Matters, Health and Education, Consumer Problems	732-324-1613
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## ACKNOWLEDGEMENT OF RECEIPT AND REVIEW

Each parent/guardian of a student and each student enrolled in the Perth Amboy Public Schools must sign and return this page to the student's school to acknowledge that he/she has obtained a copy of the Student Code of Conduct or viewed the electronic version.

I acknowledge receipt of the Code of Conduct and I have read and discussed the Code of Conduct with my child.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

I acknowledge receipt of the Code of Conduct and I have read and discussed the Code of Conduct with my Parent/Guardian.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date